



## Schema therapy for couples (ST-C) Committee

### - Status and terms of reference

#### 1. Function and Status of the ST-C Committee

- 1.1. The ST-C Committee is an advisory committee of the ISST whose functions are:
  - 1.1.1. To give input to the Coordinator of Training and Certification (T&C) with respect to the Training and Certification of practitioners and trainers in ST-C and the approval of ST-C Training Centers and courses;
  - 1.1.2. To promote the development and dissemination of ST-C.
- 1.2. The ST-C Committee will prepare training and credentialing proposals for consideration by the ISST Executive Board (EB), the body elected by the membership which, in terms of the ISST statutes, is invested with the authority to make decisions affecting the society.
- 1.3. The ST-C Committee is specifically charged with making recommendations with respect to training curricula and requirements for certification in ST-C as a therapist or consultant/trainer, and with respect to the requirements for the approval of ST-C Training Centers.
- 1.4. As soon as documents summarizing the criteria for ST-C certification and for the approval of ST-C training programs have been approved by the EB, the T&C co-ordinator shall have them posted on the ISST website in the assigned place.
- 1.5. The ST-C Committee will also promote the development of ST-C by organizing the online ST-C Interest Group:
  - 1.5.1. Membership of the ST-C Interest Group is open to all members of the ISST.
  - 1.5.2. The ST-C Interest Group will meet regularly online.
  - 1.5.3. The ST-C Interest Group will be co-ordinated by a member of the ST-C Committee ("the Co-ordinator") who will organize presentations or discussion topics for each meeting.
  - 1.5.4. The Co-ordinator will keep a record of the names and email addresses of members and of the activities of the group (Dates and presenters)
- 1.6. The ST-C Committee will promote the development of ST-C by other means such as:
  - 1.6.1. encouraging focused exploration of the art and science of ST-C,
  - 1.6.2. promoting networking among ST-C therapists and trainers, through the internet and the organization of social events,

1.6.3. promoting ST-C research and research collaboration.

## **2. ST-C Committee Membership**

- 2.1. Members of the ST-C Committee are elected and normally hold office for a period of two years.
- 2.2. Normally, every two years, the Chairperson of the ST-C Committee (“The Chairperson”) will organize an election and the following procedures are to be followed:
  - 2.2.1. Only members of the ST-C Interest Group may participate in the election process (hereafter referred to as members).
  - 2.2.2. The Chairperson calls for nominations. Only members who are certified as ST-C therapists at Advanced level or as St-C Trainers/ Consultants may be nominated. Members may nominate themselves but those nominated by another member must confirm that they accept the nomination.
  - 2.2.3. The Chairperson organizes the election which takes place via the internet.
  - 2.2.4. The Chairperson announces the names of the five elected members of the new ST-C Committee.
  - 2.2.5. The elected members of the new ST-C Committee elect the new Chairperson.
- 2.3. Once the election process is complete and the Chairperson has been chosen the ST-C Committee will recommend the names of the five elected individuals, including the Chairperson, to the EB. The formal appointment of the five members of the ST-C Committee including the Chairperson is made by the EB.

## **3. Procedures for the evaluation of applications for ST-C certification or the approval of ST-C training centers**

- 3.1. Applications for ST-C certification or for approval of ST-C training centres are sent to the Chairperson of the ST-C Committee. The Chairperson will arrange for the committee to review them in terms of the established criteria and co-ordinate the results.
- 3.2. For applications that are approved, the Chairperson sends the evaluation and recommendation to the T&C Coordinator for final review and a decision. If the T&C Coordinator also approves, the application is granted.
- 3.3. For applications that are not approved by the ST-C Committee, the Chairperson communicates this to the T&C Coordinator.
- 3.4. For applications that are approved by the ST-C Committee, but not by the T&C Coordinator, the application is sent to the EB for a final decision. In this situation, the EB may ask for more information and the applicant has 30 days to respond. The EB may decide to send the application to the T&C committee or to the CCC Committee for input. The final decision is made by majority vote of the EB.